



Hospice Registered Nurse

Reports to: Nursing Coordinator

**Classification: Non-Exempt when primarily assigned to Hospice Home or
Exempt when assigned to Outpatient Department**

Status: Full, Part time or PRN

Job Summary:

Provides nursing care to individuals and families based on nursing appraisal and provides case management and coordination of assigned patients.

Essential Functions:

1. Provides skilled nursing care to patients based on systematic assessment, and as prescribed in the Interdisciplinary Plan of Care, in order to maintain the highest level of comfort and quality of life.
2. Responsible for the timely completion of assessments and the plan of care for all assigned patients.
3. Provides appropriate teaching regarding the care and other related problems of the patient in a language and manner that the patient and family understands.
4. Supervises, assists, and delegates to the Hospice Aide, Medication Aide and/or LPN within their scope of practice.
5. Assumes primary responsibility for case management by authorizing, coordinating and supervising care, as prescribed in the Interdisciplinary Plan of Care, with vendors, outside agencies and volunteers to meet the patient's needs.
6. Acts as liaison between Hospice Staff, Medical Director, attending physicians, and other health care agencies.
7. Participates in on-call rotation and is accessible to family and patients for 24-hour availability via cell phone during call hours, when assigned to outpatient department.
8. Returns phone calls from patients or families within 30 minutes and, if necessary, makes subsequent home visits within a timely manner when on call.
9. Ensures that patient records are accurate and complete and maintained in accordance with agency policies and appropriate government regulations.
10. Performs patient referrals and assessments in a timely manner, as assigned.
11. Attends deaths and provides post-mortem care in respectful and supportive manner.
12. Attends Interdisciplinary Team meetings, provides appropriate input based upon assessment data, and contributes in developing a holistic Plan of Care to meet the patient and family's needs.
13. Is knowledgeable in all policies and procedures related to job performance.
14. Other duties as assigned.
15. Attend mandatory meetings.

Required Knowledge, Skills, and Abilities:

1. Willingness to develop: skills in specialized areas of end of life care, knowledge of Hospice Philosophy and Medicare/Medicaid procedures and regulations.
2. Able to function within a team concept.
3. Ability to communicate effectively orally and in writing.

4. Must have dependable transportation and a valid Wyoming driver's license.
5. Responsible for maintaining required continuing education hours and/or work experience necessary for Wyoming nursing license.
6. Able to assist with physical transfer of patients or equipment (which may require the use of 100 lbs. of force on occasion).
7. Ability to guide and assist Hospice Aides in fulfilling their responsibilities as team members.
8. Maintains BLS certification.
9. Must be able to work in a variety of positions including, but not limited to, stooping, kneeling, crouching, crawling, sitting, etc.

Education and Experience:

1. Registered Nurse (R.N.) with valid Wyoming nursing license.
2. Prefer one to two years R. N. experience.

Central Wyoming Hospice Program provides nursing coverage 24 hours per day, 7 days per week. While every attempt is made to honor schedule preferences, you may be assigned to an alternative schedule if coverage is needed.

Reviewed	Revised
	<i>MC 3-31-15</i>
	<i>MC 2/22/17</i>

Signature _____